

Officer Decision Record Template

Record of a Decision of the Executive Director of PLACE taken in consultation with the Portfolio Holder for PLACE

Subject:

Re-tender of the Through Floor Lift (TFL) and Ceiling Track Hoist (CTH) contract.

Berneslai Homes (working with NPS and on behalf of the Council) recently completed a competitive tender exercise to re-procure a contractor to deliver the supply, delivery, installation, service and maintenance of TFLs and CTHs within properties managed by Berneslai Homes.

This report seeks approval to award a new contract to Prism UK Medical, for a period of 3 years, with an option to extend the contract for a further 2 years, subject to satisfactory performance. Prism UK has provided the best value tender at a total cost £476,544.90. In addition, procurement costs from NPS include:

- ☐ Pre-Contract – time charge capped at £5,500
- ☐ Administration Post Contract £4,500 per annum

These costs will be met from the HRA annual capital budget for this type of installation (major adaptations).

The contract is a “call off” arrangement for ceiling track hoists and through floor lifts – as and when required together with servicing/maintenance and breakdown cover of existing installed equipment.

Background:

The existing contract has been delivered by Pollock Lifts for the last 3 years and has been extended to cover the re-tender process. During this period, the contract has delivered 62 Ceiling Track Hoists (at a total cost of £101,587.18 (£1,638.50 per hoist)) and 9 through Floor Lifts (at a total cost of £ 91,007.82 (£10,111.98 per lift). Servicing costs have totalled £15,241.05, removals £7,195.80 and repairs £2,800.25. Contract Total £217,832.10.

The current contract arrangements have been successful, with each installation receiving a 12 month warranty and service plan. The re-tender is resultant of the current contract period coming to an end.

For the purpose of obtaining a tender, a provisional numbers of ceiling track hoists and through floor lifts have been included to give the overall tender return sum of £476,544.90 – however this is not a guaranteed cost to the Contractor. Also, the numbers are for Berneslai Homes and Barnsley Grants department to use the facility – Barnsley Grants didn't use this arrangement on the previous contract.

The last time this was tendered the winning offer was £341,096 on similar provisional ceiling track hoists and through floor lifts numbers. This tender did not include the servicing/maintenance and breakdown cover of existing installed equipment which under the tender received from Prism is £55,125.

Appendix A (Berneslai Homes SMT report) contains additional information relating to the contract and procurement process.

Authority

Paragraph B1 of the Responsibility for Executive Functions – Officer Delegations authorises officers to incur expenditure without specific Cabinet or Council approval up to a maximum of £250,000 in any one case where the sum(s) can be provided for within current approved estimates for the service.

The annual expenditure for this contract does not exceed £250,000 and is funded from an approved estimate for this service (HRA annual capital budget Major Adaptations).

Decision Taken

To award the contract to Prism UK Medical as per the agreed Scope of Works.

Date of Decision

15/08/18

Elected Member Conflicts of Interest

N/A



Signature

Matthew Gladstone

Executive Director PLACE

Scan/email the completed form and appendices to governance@barnsley.gov.uk and keep the original on the project file